

# 5 Questions for Creating Better Financial Goals

Take your time answering each of these 5 questions. A thorough response will help you create even better financial goals and improve your financial health.

**1** What matters the most to you?

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**2** What brings you the greatest sense of fulfillment or joy?

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**3** What keeps you up at night?

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**4** What obstacles have kept you from financial success in the past?

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**5** What am I willing to do or give up now to meet these goals?

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# Financial Goal Worksheet

Make sure your goals are SMART! Use this page to list out short term and long term goals. Then break down each goal on the next page to help you stay focused in achieving them.

**Specific**

**Measurable**

**Attainable**

**Relevant**

**Time Bound**

## Short Term Goals (6 to 12 Months)

1

2

3

4

## Long Term Goals (1 to 5 Years)

1

2

3

4

# Financial Goal Worksheet

Breakdown each goal into actionable steps. Use one page for each of your short term and long term financial goals. Review often and make note of your progress with each goal.

Specific

Measurable

Attainable

Relevant

Time Bound

## GOAL BREAKDOWN

**GOAL #**

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**WHY IS THIS GOAL IMPORTANT?**

**GOAL DEADLINE:**

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**POTENTIAL OBSTACLES I MAY FACE:**

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**HOW I WILL OVERCOME THOSE OBSTACLES**

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**NEXT STEPS** *What are a few key action items you can take to reach your goal?*

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# Personal Balance Sheet

A Balance Sheet is a snapshot of your financial picture at any given moment. Use this worksheet or the balance sheet spreadsheet included on the Google Docs resource page.

**Recommended Tools:** Personal Capital

## Balance Sheet

John and Mary Jones  
as of 12/31/20xx

### ASSETS

#### Cash and Cash Equivalents

Checking Account	\$2,500
Savings Account (emergency fund)	\$6,000
Money Market Accounts	\$1,000
<b>Total Cash and Cash Equivalent</b>	<b>\$9,500</b>

#### Invested Assets

Mutual Funds	\$1,000
Stocks	\$2,000
ROTH IRA	\$6,000
401(k)	\$10,000
<b>Total Investments</b>	<b>\$19,000</b>

#### Personal Use Assets

Primary Residence	\$200,000
Automobiles	\$10,000
Personal Property	\$6,000
<b>Total Personal Use Assets</b>	<b>\$216,000</b>

**Total Assets** \$244,500

### LIABILITIES

#### Current & Long Term Liabilities

Mortgage	\$170,000
Auto Loan	\$3,500
Credit Card	\$2,000
Student Loans	\$66,000
	<u>\$241,500</u>

#### Total Liabilities

**\$241,500**

#### Net Worth

\$3,000

**Total Liabilities & Net Worth** \$244,500

# Personal Balance Sheet

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## Balance Sheet

as of / /

### ASSETS

### LIABILITIES

#### Cash and Cash Equivalents

- \$  
- \$  
- \$

Total Cash and Cash Equivalent

#### Invested Assets

- \$  
- \$  
- \$  
- \$  
Total Investments \$

#### Personal Use Assets

-  
-  
-  
Total Personal Use Assets \$

**Total Assets** \$

#### Current & Long Term Liabilities

- \$  
- \$  
- \$  
- \$

**Total Liabilities** \$

**Net Worth** \$

**Total Liabilities & Net Worth** \$

# Cash Flow Statement

A personal cash flow statement measures the inflows and outflows of cash, revealing your net cash flow for a specific period of time. Use this worksheet along with the Balance Sheet provided in the Google Docs resource page.

<b>Cash Flow Statement</b>		
John and Mary Jones		
as of 12/31/20xx		
<b>INFLOWS</b>		
<b>Income</b>		
John's Physical Therapy Salary	\$75,000	
Mary's Salary	\$48,000	
John's Side Income Blogging	\$9,500	
Savings Account Interest	\$500	
<b>Total Inflows</b>		<b>\$133,000</b>
<b>OUTFLOWS</b>		
<b>Savings</b>		
Vacation Fund	\$2,500	
New Car Fund	\$4,000	
IRAs & 401k	\$9,500	
<b>Total Planned Savings</b>		<b>\$16,000</b>
<b>Fixed Outflows</b>		
Mortgage Payments	\$18,000	
Car Payments	\$4,000	
Insurance (Auto, Home, Health)	\$7,500	
Property Tax	\$3,500	
<b>Total Fixed Outflows</b>		<b>\$33,000</b>
<b>Variable Outflows</b>		
Home Maintenance	\$1,800	
Food	\$6,000	
Utilities	\$6,000	
Entertainment	\$4,000	
Travel	\$6,000	
Clothing	\$2,500	
Professional Education/Fees	\$1,000	
Miscellaneous	\$4,000	
<b>Total Variable Outflows</b>		<b>\$31,300</b>
<b>Taxes</b>		
Income Taxes	\$28,000	
FICA Taxes	\$7,600	
Self-Employment Taxes	\$1,450	
<b>Total Taxes</b>		<b>\$37,050</b>
<b>Total Outflows</b>		<b>\$117,350</b>
<b>Net Cash Flow (Total Inflows - Total Outflows)</b>		<b>\$15,650</b>

# Cash Flow Statement

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Cash Flow Statement		
John and Mary Jones		
as of 12/31/20xx		
<b>INFLOWS</b>		
Income		
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
	\$	_____
<i>Total Inflows</i>		\$ _____
<b>OUTFLOWS</b>		
Savings		
-	\$	
-	\$	
-	\$	
-	\$	
	\$	_____
<i>Total Planned Savings</i>		\$ _____
Fixed Outflows		
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
	\$	_____
<i>Total Fixed Outflows</i>		\$ _____
Variable Outflows		
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
-	\$	
	\$	_____
<i>Total Variable Outflows</i>		\$ _____
Taxes		
-	\$	
-	\$	
-	\$	
	\$	_____
<i>Total Taxes</i>		\$ _____
<i>Total Outflows</i>		\$ _____
<b>Net Cash Flow (Total Inflows - Total Outflows)</b>		\$ _____

# Emergency Fund Tracker

Saving money in an emergency fund is one of the first steps to improving your financial health. Use this tracker to visualize your progress and keep it nearby as inspiration to meet your goals.

**Recommended Places for your Emergency Fund:** Betterment Savings Account | Ally.com

"I will build a [\$ ,000] emergency fund by / / so that \_\_\_\_\_"

Monthly  
Expenses

X

Months of Coverage

x3 Dual Income  
x6 Single Income

=

Emergency  
Fund Goal

\$

X

=

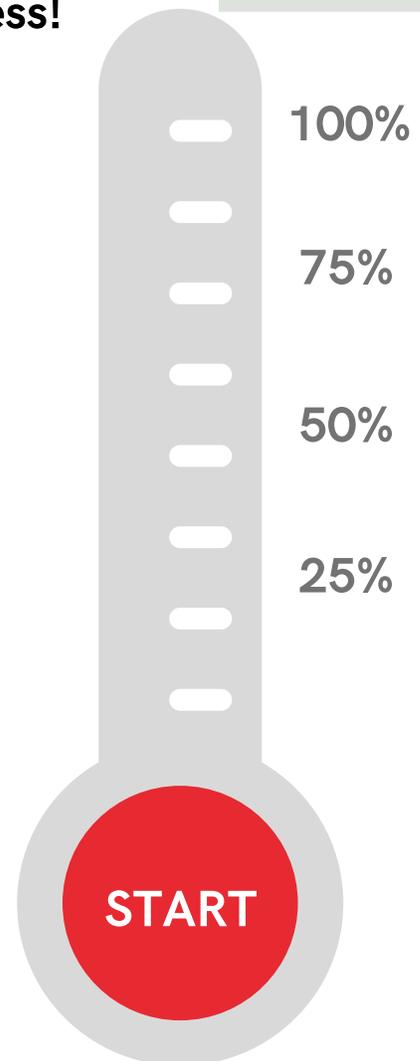
\$



## Sources for Emergency Fund

ex. Garage sale	\$300
Tax refund	\$800
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Visualize Your  
Progress! \$ \_\_\_\_\_



# Budget Quicksheet

Creating a budget takes time, but it's a key step to improving your financial health. Use this worksheet to outline your budget categories and current spending levels.

**Recommended Tools:** [Mint.com](#) | [Personal Capital](#) | [YNAB.com](#)

## Monthly Income

Source #1 \_\_\_\_\_

Source #2 \_\_\_\_\_

Month

\_\_\_\_\_

Year

\_\_\_\_\_

**Total Income**

\$ \_\_\_\_\_

## Budget Category

**\$ Monthly Budget - \$ Actually Spent = \$ Surplus or Deficit % of Total Income**

Rent/Home	\$ 1,500	\$ 1,500	\$ 0	%
Utilities	\$ 200	\$ 200	\$ 0	%
Insurance	\$ 200	\$ 200	\$ 0	%
Transportation	\$ 350	\$ 350	\$ 0	%
Food	\$ 500	\$ 500	\$ 0	%
Student Loans	\$ 900	\$ 900	\$ 0	%
Credit Card	\$ 0	\$ 0	\$ 0	%
Health	\$ 125	\$ 125	\$ 0	%
Personal	\$ 200	\$ 200	\$ 0	%
Charity/Gifts	\$ 200	\$ 200	\$ 0	%
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

# Budget Quicksheet

Creating a budget takes time, but it's a key step to improving your financial health. Use this worksheet to outline your budget categories and current spending levels.

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## Monthly Income

Month

Year

Source #1 \_\_\_\_\_

Source #2 \_\_\_\_\_

**Total Income**

\$

## Budget Category

**\$ Monthly Budget - \$ Actually Spent = \$ Surplus or Deficit % of Total Income**

Rent/Home

Utilities

Insurance

Transportation

Food

Student Loans

Credit Card

Health

Personal

Charity/Gifts

%

%

%

%

%

%

%

%

%

%

# Financial Snapshot Page

Use this page to organize your financial accounts offline. To safely track your accounts online, use one of the recommended tools below or download the Financial Snapshot spreadsheet included on the Google Docs resource page.

Recommended Tools: [Personal Capital](#) | [LastPass](#) | [OnePassword](#)

Financial Accounts	Account Number	Approx. Value	Login info	Notes (phone #, website, etc)
<b>Bank Accounts</b>				
<b>Retirement Accounts</b>				
<b>Credit Cards</b>				
<b>Student Loans</b>				
<b>Insurance</b> <small>Auto, home, life, disability, etc.</small>				
<b>Other</b>				



